

Fall Part Time Employment

Applications Due: March 2, 2012

Rugby Event Coordinator

About the Employer:

Wilfrid Laurier University is an institution with a long history of excellence in both academics and athletics. WLU Athletics & Recreation provides a fast paced and challenging work environment, with the opportunity to work in a team based and customer focused environment.

About the Position:

Wilfrid Laurier University Event Staff is entrusted with all details regarding home varsity events. Our event staff is all student driven and it is a great opportunity to be able to contribute to Laurier Athletics and become a part of a great team here at Laurier. You will have the chance to learn valuable leadership, organizational, communication and time management skills that you will be able to transfer to all facets of your life.

Duties Include:

- Be at every home Men's and Women's Rugby games (aprox 7 + playoffs)
- Set up and takedown field equipment
- Work in cooperation with varsity coaches
- Hosting of visiting teams
- Write re-cap articles for home and away games
- Score reporting to OUA, CIS and WLU website

Ideal Candidate Should Display The Following Qualifications:

- Current Standard First Aid and CPR 'C' certification
- Responsible, independent, energetic and creative
- Ability to work cooperatively in a team setting
- Previous knowledge of the sport
- Demonstrated ability to write articles
- Strong organizational and computing skills

Additional Opportunity:

The successful candidate will also have the opportunity to work as a member of the events staff during football games and other special events.

Send resume, and cover letter to:

Ted Collins
Events Assistant
Department of Athletics and Recreation

Please submit to the Main Athletics & Recreation Office

**a resume is required for each job you are applying for
be sure to indicate position you are applying for

Length of Employment
Part time: Sept - Early Nov

Stipend: \$ 600 /season

www.laurierathletics.com